



**North Central Regional Transit District
Board Meeting
Friday, July 6, 2012**

CALL TO ORDER:

A regular meeting of the North Central Regional Transit District Board was called to order on the above date by Commissioner Daniel Barrone, Chair, at 9:38 a.m. at the Buffalo Thunder Resort, Caldera Room A, Pojoaque, New Mexico.

- 1. Pledge of Allegiance**
- 2. Moment of Silence**
- 3. Roll Call**

Roll call indicated the absence of a quorum as follows:

Members Present:	Elected Members	Alternate Designees
Los Alamos County		
Taos County	<i>Commissioner Daniel Barrone</i>	
Santa Fé County	<i>Commissioner Kathy Holian</i>	
Rio Arriba County	<i>Commissioner Barney Trujillo</i>	
Ohkay Owingeh		
Pojoaque Pueblo		
San Ildefonso Pueblo		
Santa Clara Pueblo		
Tesuque Pueblo		
City of Santa Fé	<i>Councilor Patti Bushee</i>	<i>Mr. Jon Bulthuis</i>
City of Española		

Staff Members Present

Mr. Anthony J. Mortillaro, Executive Director
 Mr. Mike Kelly, Transit Operations Manager
 Mr. Jim Nagle, Public Information Officer

Others Present

Mr. Peter Dwyer, Legal Counsel
 Mr. Andrew Jandáček, Santa Fé County
 Mr. David Harris, New Mexico Department of Transportation
 Mr. Carl Boaz, Stenographer

Chair Barrone said that without a quorum they could not conduct business at this meeting but the members present could get an update on the Jim West Transit Center.

Chair Barrone urged the members who were present to remember if they could not attend to send their alternate to the meeting so the Board could have a quorum. He reminded everyone that the August meeting would be held at the brand new Jim West Transit Center and wanted to make sure they had a quorum for that meeting. He noted this was the second time they lacked a quorum. He didn't know if the quorum requirement could be changed.

Mr. Dwyer agreed to look at that in view of new members and bring a recommendation.

4. INTRODUCTIONS

Those present introduced themselves to the Board.

5. APPROVAL OF AGENDA

The agenda was not considered.

6. APPROVAL OF MINUTES

- **Minutes of Regular Meeting on June 1, 2012**

The minutes were not considered.

7. PUBLIC COMMENTS

There were no comments from the public.

PRESENTATIONS

There were no presentations.

ACTION ITEMS FOR APPROVAL/DISCUSSION:

- A. Approval of Resolution NO. 2012-15. Relating to Collective Bargaining for the NCRTD Providing Rights, Responsibilities and Procedures in the Employment Relationship Between Employees and the Employer**

This item was not considered because there was no quorum.

- B. Review and Adoption by Resolution No. 2012-17, Amending the Records and Email Retention Policy**

This item was not considered because there was no quorum.

- C. Review and Adoption by Resolution No. 2012-16, Amending the Personnel Rules and Regulations**

This item was not considered because there was no quorum.

- D. Review and Adoption by Resolution No. 2012-14, Adopting the FY 13 Compensation Plan**

This item was not considered because there was no quorum.

DISCUSSION ITEMS:

- E. Update of the Jim West Regional Transit Center**

Mr. Mortillaro reported that all concrete was in and the site work completed. Next week they were starting paving for the parking lots and the roadway. They expected to get a city water connection today. So we will have water and flush the plumbing system. The inside was almost complete with all doors and locks installed. They just needed to install baseboard and flooring. They did touch up painting last week.

The staff was planning to move with a contractor on July 27-28. They were moving the fleet to the site so that on the following Monday things would operate okay. The phone system will be installed on 27th as well as the computer system. Fiber optic had been installed. So it was all lining up and hopefully there would not be any last minutes hitches.

Chair Barrone asked if the phone numbers would remain the same for the public.

Mr. Mortillaro said they were porting their Rio Arriba County numbers and the numbers for Española and Taos would remain the same. The numbers were through the county system and Windstream.

Chair Barrone asked if the reimbursement agreement for Silkey Way had been done with Española.

Mr. Mortillaro said it dropped away when the previous Espanola City Manager left so he copied the documents to the acting city manager who implied that he would take it to Council and Mr. Mortillaro agreed to be present at that meeting.

Mr. David Harris said DOT looked at the outside of the facility a few weeks ago and he was quite impressed. It was a transformed place. The FHWA would be happy with the way NCRTD spent their money, especially if they could have seen the way it was as a tire store beforehand. It is very pleasing.

Chair Barrone thought it would be a nice place for people to work and take care of.

Mr. Mortillaro said the signage would be going up tomorrow. The ribbon cutting was planned for August 17th. That was a Friday and they would be sending out a preliminary notice to everyone who was being invited. They would have catered food with a nice appropriate ceremony.

F. Financial Report for June 2012

There was no Financial Report for June 2012 presented.

G. Finance Subcommittee Report

There was no Finance Subcommittee Report.

H. Tribal Subcommittee Report

There was no Tribal Subcommittee Report.

I. Executive Report for June 2012 and Comments from the Executive Director

The Executive Report for June 1012 was in the packet for review.

Mr. Mortillaro announced that the Rail Runner had agreed to provide NCRTD a seat as a non-voting member of their board and asked that they be provided a non-voting member seat on NCRTD's board.

So in September, Edgewood would be put on the agenda to become a voting member and Rio Metro

as a non-voting member.

Mr. Mortillaro reminded members that they should have received the intergovernmental contract from him. It had to be processed through the governmental entity to get it signed. It was amended because the analysis of voting strength was done and the increased population of Española gained an additional vote. They wouldn't get it until all intergovernmental contracts were signed. He asked members to put it through the process now.

Mr. Dwyer added that when Edgewood joined in September the agreement would have to be done again. He explained that they didn't take nonvoting members in the bylaws and if they become a voting member it would require 2/3 vote of the current board members.

Councilor Bushee asked if all members were contributing as well.

Mr. Mortillaro said it was only through GRT.

Councilor Bushee asked if the board had ever taken a vote on any new members.

Mr. Mortillaro said they did with Taos County. The Town of Taos and Chama were interested but never joined. He explained that when municipalities or pueblos became members that population was subtracted from the county total.

Mr. Dwyer said Edgewood would have one member and one vote.

Mr. Mortillaro said the total potential was 29 votes with Edgewood.

Mr. Dwyer said when Edgewood joined the Board would need 15 votes for a majority and 20 for 2/3 votes.

Mr. Harris clarified that it was not the Rail Runner but actually Rio Metro that was asking for a non-voting position. Mr. Mortillaro agreed.

Mr. Mortillaro said they would receive \$272,000 for the new software program for route planning, route scheduling and to track vehicles and make sure they were on schedule. It would provide data collection and provide an app that would allow potential riders to access locations from their computer or smart phone.

Mr. Harris said the program also allowed real time scheduling.

MATTERS FROM THE CHAIR

Chair Barrone announced that the next meeting would be Aug 3rd in their new conference room.

Chair Barrone said he met's with Mr. Mortillaro every Wednesday so if anything comes up we can deal with it.

MATTERS FROM THE BOARD

There were no matters from the Board.

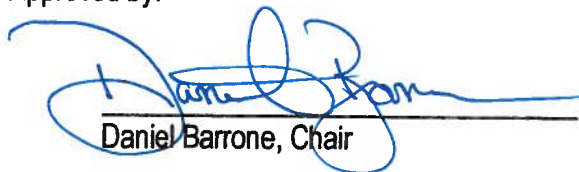
MISCELLANEOUS

There were no miscellaneous items.

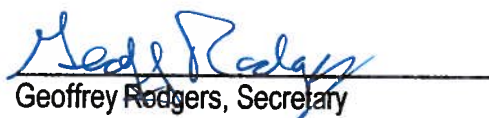
ADJOURN

Councilor Bushee moved to adjourn the meeting. Commissioner Holian seconded the motion and the meeting was adjourned at 10:05 a.m.

Approved by:


Daniel Barrone, Chair

Attest:


Geoffrey Rodgers, Secretary

Submitted by:


Carl Boaz, Stenographer